

AM STUDENT DROP-OFF INSTRUCTIONS

HARFORD CHRISTIAN SCHOOL 2018-2019

General Instructions:

- Observe speed limit of 10 mph on campus at all times
- All traffic circle movement is in a counterclockwise direction
- Traffic entering onto the traffic circle should yield to traffic already on the circle coming from left
- In **every** campus traffic scenario cars yield to buses
- **Never pass a bus from behind that is dropping off or boarding students** (this includes the traffic circle and elementary drop-off area – red flashers mean STOP)
- The traffic circle is two-lane
 - Outside lane (right lane) is parking lane for student drop-off
 - Inside lane (left lane) is passing lane with EXTREME CAUTION (do not pass buses with red lights blinking)
- **AM Drop-off time is 8:10-8:25**

Specific Instructions:

- Kindergarten-only student drop-off
 - Enter the campus from the main entrance
 - Yield onto the traffic circle
 - Stay in the outside (right) lane
 - Drop off kindergarten student from passenger side directly onto kindergarten sidewalk at kindergarten drop-off location (see map attached)
 - Depart by continuing around traffic circle and depart from main entrance

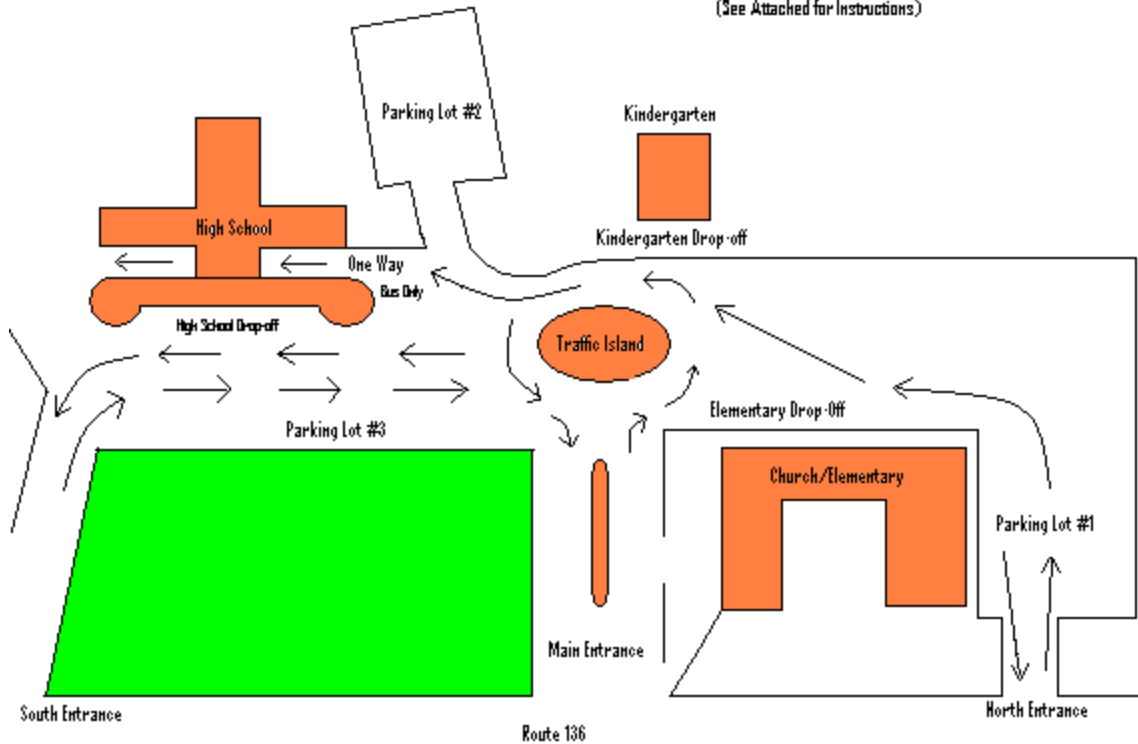
***if you need to park when dropping off a kindergarten student use parking lot #2**
- Elementary-only student drop-off
 - Enter the campus from the north entrance
 - Proceed to elementary drop-off area (**Traffic is ONE-LANE**)
 - Drop off elementary student from driver's side at the drop-off area
 - Depart by entering onto the traffic circle (stay in inside lane – left) and out the main entrance

***if you need to park when dropping off an elementary student use parking lot #1**
- High school-only student drop-off
 - Enter the campus from the main entrance
 - Yield onto the traffic circle and proceed counterclockwise in inside left passing lane and up the hill to the high school
 - **DO NOT ENTER THE ONE-WAY TRAFFIC LANE UNDER THE CANOPY**
 - Stay left through parking lot #3 and drop off high school student at drop-off area
 - Depart by way of the south entrance

***if you need to park when dropping off a student use parking lot #3**
- Kindergarten and elementary student drop-off
 - Follow elementary-only instructions first, then kindergarten-only instructions
- Kindergarten and high school student drop-off
 - Follow kindergarten-only instructions first, then high school-only instructions
- Elementary and high school student drop-off
 - Follow elementary-only instructions first, then high school-only instructions
- Kindergarten, elementary and high school student drop-off
 - Follow elementary-only instructions first, then kindergarten-only instructions second, and high school-only instructions

AM Student Drop-off

(See Attached for Instructions)



PM STUDENT PICK-UP INSTRUCTIONS HARFORD CHRISTIAN SCHOOL 2017-2018

General Instructions:

- Observe speed limit of 10 mph on campus at all times
- All traffic circle movement is in a counterclockwise direction
- Traffic entering onto the traffic circle should yield to traffic already on the circle coming from left
- In **every** campus traffic scenario cars yield to buses
- **Never pass a bus from behind that is dropping off or boarding students** (this includes the traffic circle and elementary drop-off area)
- The traffic circle is two-lane
 - Outside lane (right lane) is parking lane for student drop-off
 - Inside lane (left lane) is passing lane with EXTREME CAUTION
- PM pick-up time is 3:15-3:35

Specific Instructions:

- Kindergarten-only student pick-up
 - Enter the campus from the main entrance if **before 3:10 PM** and you may pick up at the curb in front of the kindergarten building. If **after 3:10 PM**, you may pull in the north entrance and park with elementary parents for pick-up. Your child will be escorted to that pick-up location after 3:10 PM.
- Elementary-only student pick-up
 - Enter the campus from the north entrance between 3:15 and 3:30 PM
 - **Park** in lot #1 (please no drive-up pick up because of safety concerns)
 - **Walk to elementary pick-up area** (ramp entrance) and pick-up your elementary student
 - Depart by north entrance (or by main entrance after 3:30 PM).

- High school-only student pick-up
 - Enter the campus from the main entrance before 3:20 or after 3:30 (buses are leaving main entrance at 3:20 + or -)
 - Yield onto the traffic circle and proceed counterclockwise and up the hill to the high school
 - **DO NOT ENTER THE ONE-WAY TRAFFIC LANE UNDER THE CANOPY**
 - Stay left through parking lot #3 and pick-up high school student at pick-up area
 - Depart by way of the south entrance
- Kindergarten and elementary student pick-up
 - Follow elementary pick-up instructions
 - After 3:10 PM K-staff will walk K-1st grade students to elementary pick-up locations (north lot)
- Kindergarten and high school student pick-up
 - Follow kindergarten-only instructions
 - Your high school student may meet you at the elementary pick-up location or you may continue up to the high school for his/her pick-up.
- Elementary and high school student pick-up
 - Follow elementary-only instructions
 - If buses have departed, you may proceed to the traffic circle (via the parking lot) to the high school
 - Then follow high school-only instructions
- Kindergarten, elementary and high school student pick-up
 - Follow kindergarten and elementary-only instructions first
 - Your high school student may meet you at the elementary pick-up area or you may proceed to the high school after picking up your younger students.

PM Student Pick-up

(See Attached for Instructions.)

